

# Prairie du Chien Area School District

**Innovation for Success™**

## REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **May 08, 2017** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

- I. **CALL TO ORDER** at 6:30 pm  
Board Members Present: Christine Panka, Duane Rogers, Kyle Kozelka, Nick Gilberts, Cassie Hubanks and Lynn O'Kane.  
Administration Present: Andy Banasik, Aaron Amundson, Laura Stuckey, Cathy Reed  
Administration Absent: Drew Johnson
- II. **PLEDGE OF ALLEGIANCE**
- III. **ADOPTION OF AGENDA**  
Motion to approved the agenda with correction on item C.2.a--Bryan Lenzendorf MS/Jr High Football Coach as published by Kozelka. Second by Gilberts. Passed unanimously.
- IV. **SPECIAL GUEST SPEAKERS**
- V. **CONSENT AGENDA ITEMS**

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

- A. **Approval of Payment**  
(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)
- B. **Approval of Minutes**
  1. 04.10.2017 Finance Committee Meeting
  2. 04.10.2017 Regular Board Meeting
  3. 04.24.2017 Building and Grounds Committee Meeting
  4. 04.24.2017 Policy Committee Meeting
  5. 04.24.2017 Special Meeting
- C. **Personnel**
  1. **Resignation**
    - a) Stacy Hendrix; DA Asst/SIS Mngr
    - b) Kelli Saxe; Dance and Basketball Cheerleading Coach
    - c) Allison Klein; Teacher
    - d) Allison Klein; Cross-Country and Track Coach

- e) Taylor Stanley; Teacher
- f) Brent Seamans; JV Boys Basketball Coach
- g) Nathan Gevlinger; Assistant Football Coach

2. Approval

- a) Bryan Lenzendorf MS/JH Football Coach

Correction note: Bryan Lenzendorf MS/Jr.High Football Coach.

- b) Taylor Stanley Soccer Coach
- c) Substitute Teacher - Brittany Wallace

D. Youth Options (if any)

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 05.22.2017 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
2. 05.22.2017 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
3. 06.12.2017 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
4. 06.12.2017 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
5. 06.26.2017 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
6. 06.26.2017 Policy Committee Meeting 6:00 p.m. High School Library Conference Room

B. Informational Items

1. Wisconsin Title I School of Recognition Award
  - a) High School
  - b) Bluffview Elementary
  - c) Bluffview Middle School
  - d) Bluffview Junior High

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

B. Community Connections and Celebrations

1. Hardees donated all the tables and booths to Bluffview/High School. We will be using the furniture in the high school library and BV classrooms
2. Life Skills House students helped clean up the women's civic club garden down on the island
3. Prairie du Chien PTO put on the final dance of the year for our 3K-8th grade students on Friday, 4/28 at Bluff View. A great time was had by all!
4. Mary Sheckler and Georgia Breeser from Papa Murphy's in Prairie du Chien came to B.A. Kennedy on Wednesday to create Mini Murph pizzas with every first-grader! Students weighed, measured, counted and

fractionated out their favorite ingredients into a delicious masterpiece. Students then took the pizzas home to bake with their families! This was a perfect extension of 1st grade Everyday Math lessons which include learning about whole, halves and quarters! The students and staff were very appreciative that Papa Murphy's donated materials and time for this awesome learning experience!

5. Prairie du Chien 1st graders had the opportunity to learn about trees at the St. Feriole Island Memorial Gardens on April 28th! A special thank you to Mike Ulrich, Tom Nelson, Mark Pedretti, and Brandon Bleuer for taking the time to put on such a great program. A tree was even planted in honor of the 2016-2017 PdC 1st Graders!
6. PTO put on the final dance of the year with the 70s & 80s Spring Fling. PTO also made the punch for the groundbreaking ceremony at the HS
7. Cabela's donated bottled water for the annual 5th grade Science Fair in the cafeteria on May 3rd; Casey's Pizza gave us a great discount, so 5th graders could be fed before the science fair; and many community members, parents, relatives, attended the fair.
8. The 2nd graders made May Day baskets for the residents at Bluff Haven, which were delivered on Monday, May 1st.
9. Fire Dept. and K9 Police Unit came to 3rd Grade
10. BV Art Dept completed a display board for the Master Gardeners and made three batiks for the Driftless Art Show
11. Jennifer Peak, Representing Pattison Sand Co., was a guest speaker in the Introduction to Business class. This is a transcribed credit class through SWTC. Ms. Peak explained the laws that she has to be aware of as an HR person and how they are applied as she works with the employees of Pattison Sand Co. She also showed us an example of a good resume v.s. a poor resume. Ms. Peak also offered to look over applications and resumes if students wanted help with that. There are also numerous job opportunities available at Pattison with some possible internships and job shadow experiences.

**IX. OLD BUSINESS (action if appropriate)**

**A. SWEEP membership and dues**

Motion by Gilberts to accept the SWEEP Contracts #1 and #2. Second by Hubanks. Passed unanimously.

**B. Approve truck and 2 vans purchases**

Motion by Duane to accept the low bids from Blackhawk Motors for pickup truck and 2 new vans ordered for the 17-18 school year. Second by Kozelka. Passed unanimously.

**C. Naming of Arts Center**

Consensus of the group to move this to the policy committee for a community involved naming process.

- X. **NEW BUSINESS (action if appropriate)**
- A. Any items removed from Consent Agenda for further discussion
  - B. **BOE Reorganization**
    - 1. President --Panka elected 4-2
    - 2. Vice President--Rogers elected 4-2
    - 3. Clerk--Gilberts elected 5-1
    - 4. Treasurer--O'Kane elected 4-2
  - C. **WASB and CESA Delegate Selected**
  - D. **Discuss the the vacant BOE member spot**

Motion by Hubanks to have the Board will fill vacancies from the returns from the canvased/ceritified election returns in order of popular votes cast. Position will be offered in the following order: Mark Forsythe, Lonnie Achenbach, Nate Gilberts, Chris Foley. If no one accepts the position, the board will solicit interested parties from the community. Second by O'Kane. Motion passed 5-1 with Gilberts descending.
  - E. **Review Policy for Meal Allowance (recommendation from Policy Committee is to *increase Dinner rate to \$20 to match state rate*)**

Motion by Kozelka to raise the dinner rate for travel reimbursement to \$20.  
Second by Hubanks. Passed Unanimously.
  - F. **Review for acceptance bulletin quotes received from Olympic Builders for Bulletin #1, Items A.1 footing revisions and control joints for an additional \$44,268.74 and Item A.2 Bluff View Door 228C clarification at "no charge", as well as Bulletin #2, Item A.1. watermain connection and Dousman St. extension for \$7,875.72 (which excludes the \$5,129.41 quote from Carl's Landscaping) and B.1 for electrical service revisions at the H.S. for \$55,107.87 which were mandated by Alliant Energy.**

Motion by Kozelka to approved change order bulletin quotes from Olympic Builders Bulletin #1. Second by Gilberts. Passed Unanimously.
  - G. **New teacher hires for 2017-2018 school year (may have action on this personnel item after closed session)**
    - 1. Andrea Govier: 3K
    - 2. Jacqueline Tolle: 4K
    - 3. Marisson Korson: Kindergarten
    - 4. Madison Wagner: Kindergarten
    - 5. Shannon Bentien: Second

Motion made after closed session by Rogers to approve hires for the 2017-2018 school year as presented. Second by Gilberts. Passed Unanimously.
  - H. **Proclamation**
    - 1. School Nutrition Employee Week
    - 2. Money Smart Week Wisconsin
  - I. **Grants & Donations read into record and approved (if any)**
    - 1. Hardees donated tables and booths - Bluffview & High School

J. Student Travel (if any)

SR. Trip May 17th, Band Trip to NY on June 12th and Asian Society Trip to China June 23rd. International Club Trip to Costa Rica departing in mid-June.

K. Committee Meeting Reports by Board members (action if appropriate)

1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan

- a) Journey through Time--Celebration of 130 yrs of public education in PdC at the Old Rock School.
- b) Arts Midwest World Fest Update

2. Policy Committee

- a. First reading of wellness policy.#1054
- b. First reading of Physical Education Policy (Wellness) #1055
- c. Staff meal allowances--Update dinner allowance to \$20 to be in alignment with current State reimbursements. Breakfast and lunch allowances already align.
- d. Parking Lot items:
  - i. Practice time expectations once new facilities complete
  - ii. Possible future late Bus upon completion of new facilities

3. Building & Grounds

- a) Review of summer/fall non-referendum projects BV-seal coating of classrooms and grease trap and sign for that campus.
- b) HS- RFP for resurfacing of track, rfp for mower
- c) Parking lot items for future discussion:
  - HS Locker repair/repaint
  - HS front lot resurfacing when construction complete
  - HS-New lift to reach taller areas once gyms/auditorium complete  
With older unit to be utilized at BAK.
  - HS-fenced storage when construction complete

4. Finance

5. Legislative Advocacy

- a) State Budget and Policy

L. Parking Lot (Items for future agenda)

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of

the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

Motion to move into closed session by Hubanks. Second by Rogers.

Roll call vote: Panka- Yes, Rogers- Yes, O'Kane- Yes, Kozelka- Yes, Gilberts- Yes, Hubanks- Yes

- A. Possible future negotiation on a possible real estate purchase
- B. Negotiations for individual contracted employee for 2017-2018 school year
- C. Possible change of individuals' work days and duty assignment
- D. Personnel issue
- E. Individual teaching contract (see agenda item New Business G.)

XII. **RETURN TO OPEN SESSION** Motion to return to Open Session at 8:58 pm by Gilberts. Second by Kozelka. Pass Unanimously.

XIII. **ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).** Motion to approve the OT Contract with Elizabeth Hendrickson for the total of \$48,000.00 and no benefits for the 2017-2018 school year by Panka. Second by Kozelka. Passed Unanimously.

Motion to change part-time secretarial support staff from 180 days to 260 days with accompanying vacation per handbook (part-time maintenance staff have similar arrangements) with the guidance of district legal counsel by Gilberts. Second by Kozelka. Passed Unanimously.

XIV. **ADJOURNMENT**

Motion to adjourn at 9:04 PM by O'Kane. Second by Rogers. Passed Unanimously.



President

Notes taken by Christine Panka